

REPORT TO: Executive Board

DATE: 13 March 2025

REPORTING OFFICER: Director of Finance

PORTFOLIO: Corporate Services

SUBJECT: Review of Councilwide Fees and Charges

WARDS: Borough Wide

1.0 PURPOSE OF THE REPORT

- 1.1 In conjunction with the annual budget review, it is proposed to charge the fee rates for services in accordance with the schedules shown in Appendices A, B and C. This report presents the proposed fees and charges for 2025/26 for services provided by the Council's Directorates.

RECOMMENDATION: That the proposed fees and charges for 2025/26 as set out in Appendix A and for 2026/27 as set out in Appendices B and C, be approved;

3.0 SUPPORTING INFORMATION

- 3.1 The review of fees and charges has been carried out as part of the budget preparations for 2025/26.
- 3.2 The general aim in setting fees and charges is to ensure the Council fully recovers the cost incurred in providing a service. Establishing the cost base for providing a service draws upon the past year and forecast increases for next year, however, this has become more difficult given the impact of inflation uncertainty, wage increases and the unpredictable nature of utility costs.
- 3.3 Recovering the full cost of services throughout the year is also dependent on a number of other factors outside the agreed charge, including:
- Demand – this will change year on year and could be determined by a number of drivers such as weather, economy, regional and national events, demographics etc. Demand had further been complicated over the last three years due to the impact of Covid and increases in the cost of living.
 - Competition – there are a number of services the Council provides, for which there is a strong competitive market. Costs within the private sector are generally lower than in the public sector, for example employee terms and conditions.
 - Statutory Elements – some charges are outside the control of the Council with there being no discretion as to what can be charged.

- 3.4 Fees and charges budgeted income targets for the new financial year, have been set by the inflation level highlighted in the Medium Term Financial Strategy, at an increase of 2% on 2024/25 budgeted targets.
- 3.5 As part of the in-year budget monitoring process, actual income from fees and charges are regularly reviewed against budgeted income. Supporting narrative will be provided within monitoring reports to highlight areas where the Council has not fully recovered the cost of providing a service.
- 3.6 All proposed charges are exclusive of VAT. Where applicable, VAT will be added to the charges set out in the Appendices.
- 3.7 The schedule in the Appendices includes guidance on the charge being a discretionary or statutory fee. Statutory fees may result in changes throughout the year and therefore the relevant fees will be amended accordingly.
- 3.8 Fees and charges for Halton Leisure Centre and for services provided by the Council's Sports Services were approved by Executive Board on 16 January 2025. For information and completeness they have been included at Appendix A under the Leisure and Recreation heading.

4.0 POLICY IMPLICATIONS

- 4.1 The effects of the proposed changes to fees and charges have been incorporated where possible into budgets for 2025/26. As per the Medium Term Financial Strategy budgeted income for 2025/26 has been increased by 2%, except where additional increases have been proposed as saving items, statutory fee increases apply, or where income targets have been reduced to reflect the actual recovery rate. Individual fees and charges have been reviewed and increases proposed by service managers which also reflect the particular circumstances of each area.

5.0 FINANCIAL IMPLICATIONS

- 5.1 The financial implications are as presented in the report and appendices.

6.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES

- 6.1 **Improving Health, Promoting Wellbeing and Supporting Greater Independence**
- 6.2 **Building a Strong, Sustainable Local Economy**
- 6.3 **Supporting Children, Young People and Families**
- 6.4 **Tackling Inequality and Helping Those Who Are Most In Need**
- 6.5 **Working Towards a Greener Future**
- 6.6 **Valuing and Appreciating Halton and Our Community**

There are no direct implications, however, the revenue budget supports the delivery and achievement of all the Council's priorities above.

7.0 RISK ANALYSIS

- 7.1 In order to avoid the risk of fees and charges not being paid and debt accruing, the fees and charges should be received before the service is provided wherever possible.
- 7.2 The Council's budget assumes an increase in fees and charges income in line with those proposed in the Medium Term Financial Strategy. If increases are not approved it may lead to a shortfall in budgeted income targets.

8.0 EQUALITY AND DIVERSITY ISSUES

- 8.1 There are no Equality and Diversity implications arising as a result of the proposed action.

9.0 CLIMATE CHANGE IMPLICATIONS

- 9.1 None

10.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972

- 10.1 There are no background papers under the meaning of the Act.

LICENCE FEES

	2024/25	2025/26	Statutory / Discretionary Charge (S/D)
Hackney Carriage & Private Hire Charges Single Status Driver			
First Grant (max 3 year licence)	210.00	210.00	D
First Grant - inc DBS (max 3 year licence)	250.50	259.50	D
Renewal (max 3 year licence)	192.00	192.00	D
Renewal - inc DBS (max 3 year licence)	232.00	241.50	D
Replacement Badges	13.20	13.20	D
Hackney Carriage & Private Hire Charges Vehicle Licence			
Grant and Renewals 1 Year – Hackney Carriage ++ ## Note: £21.50 added for to recover the costs of the Hackney Carriage Vehicle unmet demand survey	268.00	246.50	D
Grant and Renewals 1 Year – Private Hire ++ ##	248.50	248.50	D
Transfer of Existing Vehicle Licence	31.00	31.00	D
Temporary Transfer Fees (Licence issued for a maximum of 2 months)	97.50	97.50	D
Replacement Vehicle Plate (each)	19.70	19.70	D
Replacement Bracket (each)	19.70	19.70	D
Replacement Doors Stickers Private Hire (Pair)	26.00	26.00	D
Replacement Internal plate	13.20	13.20	D
Change to Personalised Number Plate	57.60	57.60	D
Private Hire Operator Licence:	300.00	300.00	D
Private Hire Operator Licence (5 years)	600.00	600.00	D
Hackney Carriage & Private Hire Charges Lowerhouse Lane Depot Fees			
Hackney Carriage and Private Hire - Vehicle Test Fee	63.00	63.00	D
Hackney Carriage and Private Hire - Vehicle Re-test Fee	25.25	25.25	D
Hackney Carriage and Private Hire - Vehicle Test Un-notified Cancellation Fee	24.25	24.25	D
Notes			
Hackney Carriage and Private Hire - ++Includes Taximeter Sealing Fee Owners of Private Hire Vehicles that are not equipped with meters may apply for the meter charge to be discounted from the annual licence fee ## Unless part of a single transaction involving a simultaneous grant in which case £30.50			
Street Trading			
First Grant & Renewal	426.00	426.00	D
Additional Vehicles (Per Vehicle)	212.00	212.00	D
“Static” First Grant	491.00	491.00	D
Change of Vehicle	32.40	34.20	D
Daily Fee for Temporary Extension of Existing Consent (max 5 days per year)	72.50	72.50	D
Daily Fee for Temporary Consent (max 5 days per year)	110.00	110.00	D
Hawkers etc. Cheshire County Council Act	253.00	253.00	D
Sex Establishments*	1,558.00	1,558.00	D
Scrap Metal Dealers	212.00	212.00	D
Notes			
* The expression “Sex Establishment” includes Sex Entertainment Venues, Sex Cinemas and Sex Shops			
LOCAL LAND CHARGES (Search Fees)			
Form CON29R	94.60	104.00	D
Official Search (CON29) -	94.60	104.00	D
Each additional (CON29) parcel***	94.60	104.00	D
CON29O Optional Enquiries (per person, per parcel)	14.30	15.73	D
Each Additional Enquiry	30.80	33.88	D
Notes			
***Parcel of land means land (including a building or part of a building) which is separately occupied or separately rated, in separate ownership. For the purposes of this definition an owner is a person who (in his own right or as a trustee for another person) is entitled to receive the rack rent of land, or, where the land is not a rack rent, would be so entitled if it were so let.			

HIGHWAYS

	2024/25	2025/26	Statutory / Discretionary Charge (S/D)
Road Traffic Regulation Act 1984			
Temporary Order at request of a third party	2,520.00	2,670.00	D
Temporary Order at request of non-commercial organisations – Section 16A plus actual cost of advertising	172.00	182.00	D
Temporary Closure Notice (incl emergency) at request of a third party	435.00	460.00	D
Diversionsary Notice at request of a third party	367.00	390.00	D
Highways Act 1980			
Applying to the Magistrates Court for an Order to stop up or divert a highway - Permanent closure (Excluding appeal costs). Also applies to closures/diversions under Town & Country Planning Act 1990	950.00	980.00	D
Issuing of Scaffolding/Hoarding permit	120.00	127.00	D
Issuing of Scaffolding/Hoarding permit (Additional week or part thereof)	49.00	50.00	D
Issuing of Skip Permit – Initial Fee (up to 14 days)	49.00	50.00	D
Skip Permit – Additional periods (each additional 14 days)	49.00	50.00	D
Skip found without a licence (plus current permit fee)	138.00	146.00	D
Removal of unauthorised skip	At cost plus 15% admin fee	At cost plus 15% admin fee	D
Temporary Deposit of materials on the Highway - up to 10 days	0.00	50.00	D
Issuing of Cherry Picker/Mobile Platform permit (Initial week)	150.00	160.00	D
Issuing of Cherry picker/Mobile Platform permit (Additional week or part thereof)	150.00	160.00	D
Issuing of permits to erect structures/equipment over or under the highway (Minimum £400)	At cost plus 15% admin fee	At cost plus 15% admin fee	D
Construction of vehicular crossings on footways	As agreed by the Executive Director	As agreed by the Executive Director	D
Section 38 Agreements	10% of works cost. Minimum charge £2,992	10% of works cost. Minimum charge £3100	D
NOTE: If construction of road foundation commences before agreement is in place, then an additional fee of £2,690.00 will be payable	NOTE: If construction of road foundation commences before agreement is in place, then an additional fee of £2,690.00 will be payable	NOTE: If construction of road foundation commences before agreement is in place, then an additional fee of £3100 will be payable	D

HIGHWAYS...continued

Highways Act 1980 continued	2024/25	2025/26	Statutory / Discretionary Charge (S/D)
PLUS Legal Agreement fee as detailed below			
(a) Basic Agreement	945.00	970.00	D
(b) Moderately Complex Agreement	1,575.00	1,620.00	D
(c) Highly Complex Agreement	2,510.00	2,580.00	D
NOTE: The Council will determine the appropriate agreement			
Section 278 Agreements	As agreed by the Executive Director	As agreed by the Executive Director	D
Alfresco Dining Areas Licence	115.00	122.00	D
'A' Board Licence – Per Annum	69.00	73.00	D
Shop Displays Licence – Per Annum	153.00	162.00	D
Other Part VIIa e.g. Promotions & Leisure – Commercial Organisations. (Applications made within 7 working days of the event will incur an additional administration fee of £140.00)	218.00	230.00	D
Other Part VIIa e.g. Promotions & Leisure – Non-Commercial Organisations	As agreed by the Executive Director	As agreed by the Executive Director	D
Minor Highways Works Permits including S184	1,832.00	1,940.00	D
NOTE: The refundable cash bond is the value of the works as determined by the Council	plus refundable cash bond	plus refundable cash bond	
Clearance of Accident Debris/Unauthorised obstructions on the Highway	At Cost plus 15% Admin Fee	At Cost plus 15% Admin Fee	D
Structural checking and technical approval of highways structures	As agreed by the Executive Director	As agreed by the Executive Director	D
Relocation of Lighting Column at Request of Third Party			
Commercial Organisations	At Cost plus 15% Admin Fee	At Cost plus 15% Admin Fee	D
Non-commercial organisations	745.00	770.00	D
Highway Searches			
Letter and plan showing adopted highway	68.00	70.00	D
Additional questions	21.75	22.50	D
Signing			
Design and Erection of a Traffic Sign(s) at the request of a third party	At Cost plus 15% Admin Fee	At Cost plus 15% Admin Fee	D
Initial Assessment of Application for Tourism Signs	175.00	190.00	D
Provision of H Bar Road Markings	122.00	130.00	D
Authorisation of Temporary Direction Signs (Normally for Housing Developments and Temporary Events)	191.00	200.00	D
Provision of Disabled Persons Parking Space (subject to meeting criteria)	No charge subject to meeting criteria	No charge subject to meeting criteria	D

HIGHWAYS...continued

Traffic Signals	2024/25	2025/26	Statutory / Discretionary Charge (S/D)
Supply of Information on Operation of Traffic Signals	292.00	300.00	D
Switching Off/On Traffic Signals and Bagging Over heads during normal working hours (08.00 - 19.00; Monday - Saturday (excluding bank holidays)) –	740.00	760.00	D
Switching Off/On Traffic Signals and Bagging Over outside normal working hours -	860.00	885.00	D
Bagging over traffic signal head	24.50	25.00	D
Bagging over pedestrian push button / demand unit	12.25	12.50	D
Temporary Portable Traffic Signals (Multi Phase) (Administration Fee)	206.00	212.00	D
Street Name and Numbering			
Up to 2 Dwellings	51.52	53.06	D
Between 3 and 10 dwellings	253.00	260.59	D
Schemes Over 10 dwellings	473.95	488.17	D
Re-numbering of properties where original numbering has already been confirmed	64.11	66.03	D
Road Safety			
Supply of Accident Data (per road/junction for up to 3 years)	212.00	225.00	D
Road Safety Courses	As agreed by the Executive Director	As agreed by the Executive Director	D
Traffic Data			
Supply of Automatic Traffic Count Data	191.00	197.00	D
Closure of Bus Stop for Roadworks			
Closure of Bus Stop for Roadworks (per stop)	220.00	242.00	D
Commissioning of Temporary Stop (per stop)	220.00	242.00	D
Bus Stop Closure Notice and Notice to the Public (per stop)	119.00	130.00	D
Section 50 - Street Works Income (i) All Apparatus			
Minor Works	500.00	530.00	D
Standard Works	991.00	1,050.00	D
Major Works	1,990.00	2,100.00	D
Flood and Water Management Act 2010			
Ordinary Watercourse Consents - Sections 23 and 24 of the Land Drainage Act 1991	50.00	55.00	S

PLANNING

PRE APPLICATION PLANNING FEE SCHEDULE Charges for pre application are applied prior to planning requests being submitted to the Council. Planning application fees are set nationally.

Development Category	Charging Rates 2025/26
Category A – Householder Development	<ul style="list-style-type: none"> £130 – unaccompanied visit and formal response to request. Meetings can be arranged by agreement with the Case Officer at a cost of £100 per hour per Officer.
Category B – Minor Development See also notes: (1), (2)	<ul style="list-style-type: none"> £310 to cover one unaccompanied site visit and formal response to request. Meetings can be arranged by agreement with the Case Officer at a cost of £100 per hour per Officer. Hourly rate thereafter –This could involve officers from various Departments including e.g Environmental Health, Legal, Highways, Open Spaces etc.
Category C – Intermediate Development See also notes: (1), (2),	<ul style="list-style-type: none"> £620 to cover one site visit, formal response to request and one meeting. Hourly rate thereafter –This could involve officers from various Departments including e.g Environmental Health, Legal, Highways, Open Spaces etc.
Category D – Small Scale Development See also notes: (1), (2),	<ul style="list-style-type: none"> £1500 to cover one site visit, formal response to request and up to two meetings. Hourly rate thereafter –This could involve officers from various Departments including e.g Environmental Health, Legal, Highways, Open Spaces etc.
Category E – Significant Development See also notes: (1), (2),	<ul style="list-style-type: none"> £2500 to cover one site visit, formal response to request and up to two meetings. Hourly rate thereafter –This could involve officers from various Departments including e.g Environmental Health, Legal, Highways, Open Spaces etc.
Category F – Large Scale Development See also notes: (1), (2),	<ul style="list-style-type: none"> £3000 for schemes of 50 houses plus an additional fee of £100 per house over 50 houses to a maximum fee of £30,000. Fee covers one site visit, formal response to request and up to two meetings. Hourly rate thereafter –This could involve officers from various Departments including e.g Environmental Health, Legal, Highways, Open Spaces etc
Notes:	
(1) Current hourly rate is £100 per hour for all Officers.	
Householder (Category A) meetings and Minor Development (Category B) meetings, where requested, are with the Case Officer. Additional officers at hourly rate.	
Meetings included in Categories C to F include the Case Officer and a Highways Officer. Additional officers will be charged at an hourly rate.	
(2) Green Belt/Conservation Areas/Listed Buildings: Proposals involving one or more of these categories will incur additional fees due to the additional considerations involved. Additional fees for Category A £100, Category B £150, Category C £250, Category D £350, Category E £500, Category F £1000	

ADULT SOCIAL CARE

	2024/25	2025/26	Statutory / Discretionary Charge (S/D)
Maximum Charges for Community Based Care			
Domiciliary Care (per hour) – Note – Full cost recovery applies if above threshold level	Full cost recovery as per charge by care provider	Full cost recovery as per charge by care provider	S
Residential Care – Note – Full cost recovery applies if above threshold level	Full cost recovery as per charge by care provider	Full cost recovery as per charge by care provider	S
Day Care (per session)	20.30	20.70	D
Family Placement (per session)	20.30	20.70	D
Key Safe	68.10	69.45	D
Transport (per journey)	3.90	3.98	D
Meals in the Community			
Family Placement Breakfast	2.60	2.65	D
Family Placement Lunch	3.15	3.20	D
Family Placement Tea	2.90	2.95	D
Meals - Delivered to People in Their Own Homes	5.65	5.75	D
Meals - Tea Time Pack Delivered to People in Their Own Home	4.00	4.10	D
Charges Community Based Services			
Pitch Charges (weekly) Riverview Gypsy Site 21 pitches @	74.50	76.35	D
Pitch Charges (weekly) Riverview Gypsy Site 1 pitch @	87.30	89.50	D
Water & Sewerage (weekly) - Riverview Gypsy Site	17.05	21.10	D
Combined Pitch and Water/Sewerage Charge – Canalside Traveller Site	100.40	102.90	D
Pitch Charges (daily) - Transit Site	16.65	17.05	D
Charges to Other Local Authorities			
Older People in Residential Intermediate Care (per week)	849.50	866.50	D
Adults in Supported Accommodation (per week) Bredon	736.20	750.90	D
Day Care - Older People (per session)	58.80	60.00	D
Day Care - Adults with Learning Disability (per session)	104.35	106.45	D
Day Care - Adults with Physical/Sensory Disability (per session)	120.85	123.25	D
Appointee/Deputyship Charges*			
Securing Property	120.00	125.00	D
Continuous Monitoring of Property (when property holder is unable - cost per hour)	30.00	30.00	D
Storage of Wills (annual cost)	30.00	30.00	D
Property Searches, Meter Readings etc (cost per hour)	32.50	35.00	D
Charging structure for the Appointeeship Service:			
Appointeeship clients (residential) per annum	650.00	650.00	D
Appointeeship clients (community based) per annum.	832.00	832.00	D
Deputyship clients	charged in accordance with the fees set by the Office of the Public Guardian	charged in accordance with the fees set by the Office of the Public Guardian	S
Duchy of Lancaster Referrals (where people have died intestate)	Actual cost	Actual cost	S
Applications to the Court of Protection	Actual cost	Actual cost	S
Administration charge following a client leaving the Appointeeship service.	300.00	300.00	D
Funeral Arrangements	360.00	375.00	D
Same day payment of personal allowances	5.00	5.00	D
Community Wardens/Lifeline Charges			
Single Occupancy – per person charge			
Level 1 Call centre monitoring plus community warden reactive response. (Assessment and support plan, review within the first 6 weeks and then 6 monthly, unless further review is indicated.)	10.00	10.20	D
Level 2 Call centre monitoring plus reactive callout. Community warden visits up to two weekly, according to assessed need and support planning.	16.05	16.35	D
Houses of Multiple Occupation	5.32	5.45	D

ADULT SOCIAL CARE....continued

Fees for Licensing Residential Park Home Sites	2024/25	2025/26	Statutory / Discretionary Charge (S/D)
New License Application: 1-5 Pitches	595.75	610.65	D
New License Application: 6-15 Pitches	641.55	657.60	D
New License Application: 16-45 Pitches	687.40	704.60	D
New License Application: >46 Pitches	733.20	751.55	D
Transfer of Existing License: 1-5 Pitches	148.95	152.65	D
Transfer of Existing License: 6-15 Pitches	148.95	152.65	D
Transfer of Existing License: 16-45 Pitches	148.95	152.65	D
Transfer of Existing License: >46 Pitches	148.95	152.65	D
Application to vary a Site License: 1-5 Pitches	246.30	252.45	D
Application to vary a Site License: 6-15 Pitches	309.35	317.10	D
Application to vary a Site License: 16-45 Pitches	366.60	375.80	D
Application to vary a Site License: >46 Pitches	429.60	440.35	D
Annual License Fee: 1-5 Pitches	97.40	99.85	D
Annual License Fee: 6-15 Pitches	126.05	129.20	D
Annual License Fee: 16-45 Pitches	194.75	199.60	D
Annual License Fee: >46 Pitches	383.80	393.40	D
Deposit of Site Rules: 1-5 Pitches	36.95	37.85	D
Deposit of Site Rules: 6-15 Pitches	36.95	37.85	D
Deposit of Site Rules: 16-45 Pitches	36.95	37.85	D
Deposit of Site Rules: >46 Pitches	36.95	37.85	D

CHILDREN'S SERVICES

	2024/25	2025/26	Statutory / Discretionary Charge (S/D)
Halton Lodge Children's Centre			
Meeting Room – Voluntary Group Hourly Rate	8.40	8.90	D
Meeting Room – Voluntary Group Daily Rate	44.80	47.49	D
Meeting Room – Private Group Hourly Rate	10.90	11.55	D
Meeting Room – Private Group Daily Rate	62.50	66.25	D
Training Room 1&2 – Voluntary Group Hourly Rate	8.40	8.90	D
Training Room 1&2 – Voluntary Group Daily Rate	44.80	47.49	D
Training Room 1&2 – Private Group Hourly Rate	10.90	11.55	D
Training Room 1&2 – Private Group Daily Rate	62.50	66.25	D
Training Room 1 – Voluntary Group Hourly Rate	4.50	4.77	D
Training Room 1 – Voluntary Group Daily Rate	18.40	19.50	D
Training Room 1 – Private Group Hourly Rate	7.10	7.53	D
Training Room 1 – Private Group Daily Rate	35.90	38.05	D
Training Room 2 – Voluntary Group Hourly Rate	4.50	4.77	D
Training Room 2 – Voluntary Group Daily Rate	18.40	19.50	D
Training Room 2 – Private Group Hourly Rate	7.10	7.53	D
Training Room 2 – Private Group Daily Rate	35.90	38.05	D
Community Room – Voluntary Group Hourly Rate	5.70	6.04	D
Community Room – Voluntary Group Daily Rate	27.20	28.83	D
Community Room – Private Group Hourly Rate	9.00	9.54	D
Community Room – Private Group Daily Rate	49.90	52.89	D
Quiet Room – Voluntary Group Hourly Rate	3.30	3.50	D
Quiet Room – Voluntary Group Daily Rate	12.70	13.46	D
Quiet Room – Private Group Hourly Rate	6.60	7.00	D
Quiet Room – Private Group Daily Rate	31.70	33.60	D
Halton Brook Children's Centre			
Meeting Room – Voluntary Group Hourly Rate	8.40	8.90	D
Meeting Room – Voluntary Group Daily Rate	44.80	47.49	D
Meeting Room – Private Group Hourly Rate	10.90	11.55	D
Meeting Room – Private Group Daily Rate	62.50	66.25	D
Windmill Hill Children's Centre			
Play Room – Voluntary Group Hourly Rate	10.90	11.55	D
Play Room – Voluntary Group Daily Rate	62.50	66.25	D
Play Room – Private Group Hourly Rate	13.40	14.20	D
Play Room – Private Group Daily Rate	80.10	84.91	D
Training Room – Voluntary Group Hourly Rate	8.40	8.90	D
Training Room – Voluntary Group Daily Rate	44.80	47.49	D
Training Room – Private Group Hourly Rate	10.90	11.55	D
Training Room – Private Group Daily Rate	62.50	66.25	D
Family Room – Voluntary Group Hourly Rate	5.70	6.04	D
Family Room – Voluntary Group Daily Rate	27.20	28.83	D
Family Room – Private Group Hourly Rate	9.00	9.54	D
Family Room – Private Group Daily Rate	49.90	52.89	D
Brookvale Children's Centre			
Woodhatch Room – Voluntary Group Hourly Rate	10.90	11.55	D
Woodhatch Room – Voluntary Group Daily Rate	62.50	66.25	D
Woodhatch Room – Private Group Hourly Rate	13.40	14.20	D
Woodhatch Room – Private Group Daily Rate	80.10	84.91	D
Wellbrook Room – Voluntary Group Hourly Rate	8.40	8.90	D
Wellbrook Room – Voluntary Group Daily Rate	44.80	47.49	D
Wellbrook Room – Private Group Hourly Rate	10.90	11.55	D
Wellbrook Room – Private Group Daily Rate	62.50	66.25	D
Helston Room – Voluntary Group Hourly Rate	6.60	7.00	D
Helston Room – Voluntary Group Daily Rate	31.70	33.60	D
Helston Room – Private Group Hourly Rate	9.00	9.54	D
Helston Room – Private Group Daily Rate	49.90	52.89	D

CHILDREN'S SERVICES....continued

	2024/25	2025/26	Statutory / Discretionary Charge (S/D)
Brookvale Children's Centre continued			
Kilncroft Room – Voluntary Group Hourly Rate	5.10	5.41	D
Kilncroft Room – Voluntary Group Daily Rate	22.80	24.17	D
Kilncroft Room – Private Group Hourly Rate	7.70	8.16	D
Kilncroft Room – Private Group Daily Rate	40.30	42.72	D
Portleven Room – Voluntary Group Hourly Rate	5.10	5.41	D
Portleven Room – Voluntary Group Daily Rate	22.80	24.17	D
Portleven Room – Private Group Hourly Rate	7.70	8.16	D
Portleven Room – Private Group Daily Rate	40.30	42.72	D
Clovelly Room – Voluntary Group Hourly Rate	5.10	5.41	D
Clovelly Room – Voluntary Group Daily Rate	22.80	24.17	D
Clovelly Room – Private Group Hourly Rate	7.70	8.16	D
Clovelly Room – Private Group Daily Rate	40.30	42.72	D
Hanover Full Room – Voluntary Group Hourly Rate	10.90	11.55	D
Hanover Full Room – Voluntary Group Daily Rate	62.50	66.25	D
Hanover Full Room – Private Group Hourly Rate	13.40	14.20	D
Hanover Full Room – Private Group Daily Rate	80.10	84.91	D
Hanover Half Room – Voluntary Group Hourly Rate	5.40	5.72	D
Hanover Half Room – Voluntary Group Daily Rate	31.40	33.28	D
Hanover Half Room – Private Group Hourly Rate	8.40	8.90	D
Hanover Half Room – Private Group Daily Rate	39.90	42.29	D
Ditton Library			
Community Room & Kitchen– Voluntary Group Hourly Rate	10.90	11.55	D
Community Room & Kitchen – Voluntary Group Daily Rate	62.50	66.25	D
Community Room & Kitchen – Private Group Hourly Rate	13.40	14.20	D
Community Room & Kitchen – Private Group Daily Rate	80.10	84.91	D
Quiet Room – Voluntary Group Hourly Rate	3.90	4.13	D
Quiet Room – Voluntary Group Daily Rate	14.00	14.84	D
Quiet Room – Private Group Hourly Rate	6.70	7.10	D
Quiet Room – Private Group Daily Rate	31.70	33.60	D
Play Room – Voluntary Group Hourly Rate	6.70	7.10	D
Play Room – Voluntary Group Daily Rate	31.70	33.60	D
Play Room – Private Group Hourly Rate	9.00	9.54	D
Play Room – Private Group Daily Rate	49.10	52.05	D
Ditton Children's Centre			
Conference Room – Voluntary Group Hourly Rate	8.40	8.90	D
Conference Room – Voluntary Group Daily Rate	44.80	47.49	D
Conference Room – Private Group Hourly Rate	10.90	11.55	D
Conference Room – Private Group Daily Rate	62.50	66.25	D
Community Room – Voluntary Group Hourly Rate	6.60	7.00	D
Community Room – Voluntary Group Daily Rate	31.70	33.60	D
Community Room – Private Group Hourly Rate	9.00	9.54	D
Community Room – Private Group Daily Rate	49.10	52.05	D
Quiet Room – Voluntary Group Hourly Rate	3.90	4.13	D
Quiet Room – Voluntary Group Daily Rate	14.00	14.84	D
Quiet Room – Private Group Hourly Rate	6.70	7.10	D
Quiet Room – Private Group Daily Rate	31.70	33.60	D
Upton Children's Centre			
Meeting Room – Voluntary Group Hourly Rate	6.40	6.78	D
Meeting Room – Voluntary Group Daily Rate	31.10	32.97	D
Meeting Room – Private Group Hourly Rate	8.80	9.33	D
Meeting Room – Private Group Daily Rate	48.10	50.99	D
Play Room – Voluntary Group Hourly Rate	8.20	8.69	D
Play Room – Voluntary Group Daily Rate	44.00	46.64	D
Play Room – Private Group Hourly Rate	10.60	11.24	D
Play Room – Private Group Daily Rate	61.20	64.87	D

CHILDREN'S SERVICES....continued

	2024/25	2025/26	Statutory / Discretionary Charge (S/D)
Warrington Road Children's Centre			
Buttercup Room – Voluntary Group Hourly Rate	10.90	11.55	D
Buttercup Room – Voluntary Group Daily Rate	62.50	66.25	D
Buttercup Room – Private Group Hourly Rate	13.40	14.20	D
Buttercup Room – Private Group Daily Rate	80.10	84.91	D
Daisy Room – Voluntary Group Hourly Rate	6.70	7.10	D
Daisy Room – Voluntary Group Daily Rate	31.70	33.60	D
Daisy Room – Private Group Hourly Rate	9.00	9.54	D
Daisy Room – Private Group Daily Rate	49.10	52.05	D
Daffodil Room – Voluntary Group Hourly Rate	6.70	7.10	D
Daffodil Room – Voluntary Group Daily Rate	31.70	33.60	D
Daffodil Room – Private Group Hourly Rate	9.00	9.54	D
Daffodil Room – Private Group Daily Rate	49.10	52.05	D
Daisy and Daffodil Room – Voluntary Group Hourly Rate	10.90	11.55	D
Daisy and Daffodil Room – Voluntary Group Daily Rate	62.50	66.25	D
Daisy and Daffodil Room – Private Group Hourly Rate	13.40	14.20	D
Daisy and Daffodil Room – Private Group Daily Rate	80.10	84.91	D
Kitchen – Voluntary Group Hourly Rate	10.90	11.55	D
Kitchen – Voluntary Group Daily Rate	62.50	66.25	D
Kitchen – Private Group Hourly Rate	13.40	14.20	D
Kitchen – Private Group Daily Rate	80.10	84.91	D
Poppy Room – Voluntary Group Hourly Rate	3.90	4.13	D
Poppy Room – Voluntary Group Daily Rate	14.00	14.84	D
Poppy Room – Private Group Hourly Rate	6.70	7.10	D
Poppy Room – Private Group Daily Rate	31.70	33.60	D
Kingsway Children's Centre			
Community Room – Voluntary Group Hourly Rate	10.90	11.55	D
Community Room – Voluntary Group Daily Rate	62.50	66.25	D
Community Room – Private Group Hourly Rate	13.40	14.20	D
Community Room – Private Group Daily Rate	80.10	84.91	D
Quiet Room – Voluntary Group Hourly Rate	3.90	4.13	D
Quiet Room – Voluntary Group Daily Rate	14.00	14.84	D
Quiet Room – Private Group Hourly Rate	6.70	7.10	D
Quiet Room – Private Group Daily Rate	31.70	33.60	D
Meeting Room – Voluntary Group Hourly Rate	5.10	5.41	D
Meeting Room – Voluntary Group Daily Rate	22.80	24.17	D
Meeting Room – Private Group Hourly Rate	7.70	8.16	D
Meeting Room – Private Group Daily Rate	40.30	42.72	D
For All Above - Equipment Hire TV, OHP, Projector, DVD Player available at an hourly rate of £2.95 each			
For All Above - 25% discount on all block bookings over 10 sessions			

OPEN SPACES

	2024/25	2025/26	Statutory / Discretionary Charge (S/D)
Allotments			
Allotment Plot	0.54p m2	0.55p m2	D
New Tenant Admin Fee (includes £20 refundable cost of key)	50.00	51.00	D
Cemeteries and Crematorium Charges			
Purchase of Exclusive Right of Burial (50 year lease):			
Three interments	1,150.00	1,173.00	D
One or two interments	1,015.00	1,035.30	D
Cremated remains grave (Holds 4 sets of Ashes)	606.00	618.12	D
Non-resident charge for Purchase	plus 100% of Halton resident fee		
Interment Fees (Mon to Thurs 10am to 2pm and Fri 10am to 1:30pm):			
Interment - Adult (to include organs and body parts)	1,215.00	1,239.30	D
Interment - Under 18	1,215.00	1,239.30	D
Burial of cremated remains (Mon-Fri)	240.00	244.80	D
Burial of two cremated caskets at same time or double cremated remains casket (Mon-Fri)	375.00	382.50	D
Burial of Cremated Remains at Depth - 1 Interment left (4ft 6" depth)	955	974.10	D
Burial of Cremated Remains at Depth - 2 Interment left (6ft depth)	1,085.00	1,106.70	D
Burial of Cremated Remains at Depth - 3 Interment left (7ft 6" depth)	1,215.00	1,239.30	D
Cemetery Fees - Other Charges			
Late Arriving Funeral – 10 minutes or more	65.00	66.30	D
Incorrect coffin size for Cremation or Burial	86.00	87.72	D
Excessive coffin length for Burial (over 6ft 6)	86.00	87.72	D
Use of Crematorium Chapel for funeral service	145.00	300.00	D
Grave search for 1– Only for last 15 years and/or after checking Deceased Online (new charge)	10.00	15.00	D
Transfer of Exclusive Right of Burial			
Statutory Declaration	108.00	125.00	D
Transfer of Assignment	108.00	110.16	D
Transfer with Assent	108.00	110.16	D
Transfer with Renunciation	108.00	110.16	D
Transfer with probate	new	110.16	
Memorials:			
New Headstone	225.00	229.50	D
New Headstone - Under 18 (Reclaimed from Child Funeral Fund)	225.00	229.50	D
Additional Inscription	64.00	65.28	D
Vase/tablet/book – up to 18" x 12" x 12"	88.00	89.76	D
Inscription to Baby Headstone in Baby Garden	76.00	77.52	D
Replacement headstone/kerb/refix to NAMM	Nil	NIL	D
Memorial Bench (new)	new	1,082.88	D
Memorial Benches (10 year lease)			
Renewal of Existing Bench - For 1 year - At Managers Discretion (new charge)	145.00	147.90	D
Plaque on Recycled Bench (new charge)	145.00	147.90	D

OPEN SPACES...continued

	2024/25	2025/26	Statutory / Discretionary Charge (S/D)
Crematorium Charges			
Cremation charge – Adult (Includes Live Webcast and 28Day Watch again)	933.00	952.86	D
Cremation charge - Under 18 (Includes Live Webcast and 28Day Watch again)	933.00	952.86	D
Cremation No Service - All Ages	476.00	485.52	D
Extended Service Time in Chapel (30 minutes)	150.00	153.00	D
Cremation charge – after anatomical examination	476.00	485.52	D
Live Webcast and 28Day Watch again)	new	45.00	D
Cremation webcast physical Copy (DVD/Blu-Ray/USB)	60.00	61.20	D
Cremation webcast physical Copy (Video Book) (new charge 24/25)	95.00	96.90	D
Cremation Webcast Physical copy (memory book) (new charge 24/25)	130.00	132.60	D
Scattering of Cremated Remains			
Scattering of remains - Following Cremation at Widnes Crematorium - With Appointment.	86.00	87.72	D
Scattering of remains - With Appointment. Cremation Elsewhere	140.00	142.80	D
Scattering of remains - Without Appointment - Cremation Elsewhere	57.00	58.14	D
Wooden Casket (no name plate)	94.00	95.88	D
Miscellaneous Charges			
Reprinting/ Emailing of Copy Invoice Schedule	31.00	31.52	D
Incomplete Forms for Cremation/Burial (per error)	11.00	11.22	D
Late Cremation/Burial Paperwork - After 10:30am 48 hours before funeral	29.00	29.58	D
Copy of Cremation Certificate (new charge 24/25)	31.00	31.62	D
Replacement - Bio-degradable Box (new charge 24/25)	10.00	10.20	D
Meeting and Locating Grave on Site (new charge 24/25)	25.00	25.50	D
Certified Extract from the Cremation Register	65.00	66.30	D
Storage of cremated remains after 10 working days (cost per calendar month)	NEW	30.00	D
Plaques (10 year lease)			
Bronze plaque (Widnes and Runcorn Cemetery)	324.00	335.00	D
Renewal for further 10 years	154.00	160.00	D
Granite plaque on Planter – Four Seasons, Widnes/ Runcorn Cemetery Sundial	475.00	425.00	D
Renewal for further 10 years	154.00	160.00	D
Book of Remembrance -			
2 line entry	120.00	122.40	D
3 line entry	156.00	159.12	D
4 line entry	191.00	194.82	D
5 line entry	222.00	226.44	D
6 line entry	267.00	272.34	D
7 line entry	296.00	301.92	D
8 line entry	329.00	335.58	D
Flower designs	108.00	110.16	D
Other designs	120.00	122.40	D
Extra line to existing entry	66.00	67.32	D
Slate Tablets			
Slate Tablet Inscription only - per letter	7.00	7.14	D
Sanctum Vaults:			
10 year lease (includes 1st wooden casket and placement)	781.00	799.00	D
Renewal for further 10 years	250.00	350.00	D
20 year lease (includes wooden casket and placement)	1,046.00	1,150.00	D
Renewal for further 20 years	509.00	700.00	D
Placing 2nd casket of remains – Monday to Friday only	52.00	94.00	D
Opening vault on request	52.00	53.04	D

OPEN SPACES....continued

	2024/25	2025/26	Statutory / Discretionary Charge (S/D)
Design and Lettering			
Lettering (per letter)	5.50	5.61	D
Small design	102.00	104.04	D
Large design (full length of vault)	132.00	134.64	D
Photo tile (portrait – 1 person, Portrait)	186.00	189.72	D
Photo tile (landscape – 2 persons Landscape)	239.00	243.78	D
Outdoor Facility Charges			
Summer Games:			
Adult Bowling Green Card (Annual)	32.00	33.00	D
Couples Bowling Green Card (Annual) (in same household)	55.00	56.50	D
Junior Bowling Green Card (Annual)	16.00	16.50	D
Summer Rugby Adult	680.00	694.00	D
Summer Rugby Juniors	402.00	410.00	D
Winter Games:			
Adult B/B Pitch Hire (Alternate weeks)	680.00	694.00	D
Junior B/B Pitch Hire (Alternate weeks)	402.00	410.00	D
Mini Soccer B/B Hire	310.50	317.00	D
Youth B/B Pitch Hire - no changing rooms (Alternate Weeks)	231.30	236.00	D
Mini Soccer B/B Pitch Hire - no changing rooms (Alternate Weeks)	173.00	177.00	D
Adult Baseball Field (Annual)	669.00	683.00	D
Junior Baseball Field (Annual)	402.00	410.00	D
Adult Casual Pitch	40.00	41.00	D
Junior Casual Pitch	25.00	25.50	D

PUBLIC HEALTH & PUBLIC PROTECTION SERVICES

	2024/25	2025/26	Statutory / Discretionary Charge (S/D)
Environmental Information			
Basic outstanding Environmental Health search	Free	Free	S
Access to information on Public Register	Free	Free	S
Provision of other environmental information that is not publicly available (per hour)	25.70	26.22	D
Environmental Protection Act			
List of authorised part "B" Processes	52.36	53.41	S
List of authorised part "A" Processes	53.69	54.77	S
Condemned Food Certificates			
Disposal of condemned food following statutory or voluntary process	At cost	At cost	S
Certification of Food Products for Export			
Certificates requiring signature	79.97	81.57	S
Other documents requiring stamp	26.44	26.97	S
National Food Hygiene Rating Scheme			
Request for Re-Inspection	138.28	141.04	S
Kennelling of Dogs			
Reclaiming of Stray Dogs	On Application*	On Application*	S
Collection of Dogs from repossessed premises	99.58	101.57	S
Transportation of non-seized animals i.e. dogs/cats to kennels or other premises	99.58	101.57	S
*As agreed with Strategic Director People or Director of Public Health			
Animal Welfare Licensing of Activities involving Animals (Regulations 2018)			
Pet Shop	260.97	266.19	S
Pet Shop with Dangerous Animals	386.74	394.48	S
Boarding Cats	285.51	291.22	S
Boarding Dogs	285.51	291.22	S
Breeding Dogs	411.81	420.05	S
Hiring Horses	411.81	420.05	S
Home Boarding Dogs	234.90	239.60	S
Dog Day Care	234.90	239.60	S
Exhibition Animals	285.99	291.71	S
EPA Authorisation			
Application	Statutory fee	Statutory fee	S
Renewal	Statutory fee	Statutory fee	S
Health and Safety At Work Act 1974 etc.			
Provision of information obtained under the Act including production of statements and reports as requested (per hour)	25.71	26.22	S
Acupuncture, Tattooing, Ear Piercing and Electrolysis Establishments Registration fee	139.02	141.80	S
Additional Individual Operator Registration	43.99	44.87	S
Border Agency Accommodation Inspections	92.70	94.55	S
Return of Seized Sound Equipment (Noise Act 1996)	163.61	166.88	S
Housing Enforcement Notices under Section 49 of the Housing Act 2004	232.72	237.37	S
Houses in Multiple Occupation up to and including 5 rooms. 5 year license	613.53	625.80	S
Houses in Multiple Occupation with 6 rooms. 5 year license	657.26	670.40	S
Houses in Multiple Occupation with 7 rooms. 5 year license	700.24	714.24	S
Houses in Multiple Occupation with 8 rooms. 5 year license	743.48	758.35	S
Houses in Multiple Occupation with 9 rooms. 5 year license	786.84	802.57	S
Houses in Multiple Occupation with 9 rooms and over. 5 year license	830.08	846.68	S
Petroleum Consolidation Regulations 2014 Certificate and Licensing	Statutory Fee	Statutory Fee	S
Pest Control Charges			
Commercial Charge for all pests (per hour, minimum 1 hour)	94.34	98.00	D

PUBLIC HEALTH & PUBLIC PROTECTION SERVICES continued

	2024/25	2025/26	Statutory / Discretionary Charge (S/D)
Academy School Charge:			
Ants	68.10	78.10	D
Fleas	68.10	78.10	D
Wasps	68.10	78.10	D
Cockroaches	68.10	78.10	D
Mice	68.10	78.10	D
Rats	68.10	78.10	D
Journal or Cheque Book School Charge:			
Ants	68.10	78.10	D
Fleas	68.10	78.10	D
Wasps	68.10	78.10	D
Cockroaches	68.10	78.10	D
Mice	68.10	78.10	D
Rats	68.10	78.10	D
Domestic Charges - #:			
Ants	56.66	58.00	D
Fleas	56.66	58.00	D
Wasps	51.30	58.00	D
Cockroaches	32.70	58.00	D
Mice	32.70	38.00	D
Rats	Free	38.00	S
Regulatory Enforcement and Sanctions Act			
The first 10 hours of advice in a financial year to all businesses	Free		S
Hourly rate for additional consultancy to primary authority businesses	70.86	80.00	S
Trading Standards Services			
Fireworks			
Trading Standards Explosives Licensing	Statutory fee	Statutory fee	S
Weights and Measures charged per office hour	70.95	72.36	S
Feeding stuffs – Manufacturing (statutory fee)	451.00	Statutory fee	S
Feeding stuffs – Placing on the Market (statutory fee)	226.00	Statutory fee	S

COMMUNITY DEVELOPMENT

	2024/25	2025/26	Statutory / Discretionary Charge (S/D)
COMMUNITY CENTRES			
Activities			
Badminton	13.50	TBC	D
Climbing Wall (Adults – per hourly session)	5.40	TBC	D
Climbing Wall (Juniors – per hourly session)	3.30	TBC	D
Climbing Wall (Hire per hour inc. instructor)	65.00	TBC	D
Climbing Wall (Hire per hour with own instructor)	50.00	TBC	D
Community Groups:			
Room Hire – Hall (per hour)	11.30	TBC	D
Room Hire – Small Room (per hour)	4.90	TBC	D
Room Hire – Medium Room (per hour)	6.50	TBC	D
Room Hire – Large Room (per hour)	7.20	TBC	D
Private Groups:			
Room Hire – Hall (per hour)	14.00	TBC	D
Room Hire – Small Room (per hour)	5.70	TBC	D
Room Hire – Medium Room (per hour)	7.70	TBC	D
Room Hire – Large Room (per hour)	8.80	TBC	D
Room Hire – Large Room (per hour) Max 25 people (new charge 2023/24)	11.30	TBC	D
Commercial Groups:			
Room Hire – Hall (per hour)	17.00	TBC	D
Room Hire – Small Room (per hour) Max 4 people	7.40	TBC	D
Room Hire – Medium Room (per hour) Max 10 people	9.80	TBC	D
Room Hire – Large Room (per hour) Max 20 people	10.50	TBC	D
Room Hire – Large Room (per hour) Max 25 people (new charge 2023/24)	12.00	TBC	D
Saturday (per hour) min 3 hours	27.00	TBC	D
Sunday (per hour) min 3 hours	35.00	TBC	D
Performing Rights (of total charge)	2.00	TBC	D
Sportshall at Upton Community Centre (Adults)	40.00	TBC	D
Sportshall at Upton Community Centre (Juniors)	35.00	TBC	D

LIBRARIES

	2024/25	2025/26	Statutory / Discretionary Charge (S/D)
Reservation Fees			
Items in Stock	Free	Free	D
Items Bought Into Stock	2.70	2.75	D
Items Bought Into Stock – Leisure Card Holders	1.65	1.70	D
Personal Computer Bookings			
Printing (per page) – A4 Black and White	0.15	0.15	D
Printing (per page) – A4 Colour	0.40	0.40	D
Printing (per page) – A4 Black and White – Leisure Card Holders	0.10	0.10	D
Printing (per page) – A4 Colour – Leisure Card Holders	0.25	0.25	D
Printing (per page) - A3 Black and White	0.25	0.40	D
Printing (per page) - A3 Colour	0.80	0.80	D
Printing (per page) - A3 Black and White - Leisure Card Holders	0.20	0.30	D
Printing (per page) - A3 Colour - Leisure Card Holders	0.60	0.60	D
Photocopies			
A4 (per sheet)	0.15	0.15	D
A3 (per sheet)	0.40	0.40	D
Lost Tickets			
Adults	1.50	1.60	D
Children and Leisure Card Holders	1.00	1.00	D
Room Hire			
Meeting Room 2 - Halton Lea (per hour)	18.65	19.00	D
Meeting Room 3 - Halton Lea (per hour)	18.65	19.00	D
Meeting Room 2 & 3 - Halton Lea (per hour)	37.30	38.00	D
Meeting Room 4 - Halton Lea (per hour)	10.80	11.00	D
Meeting Room 5 – Halton Lea (per hour)	18.65	19.00	D
Meeting Room 6 - Halton Lea (per hour)	18.65	19.00	D
Meeting Room 7 - Halton Lea (per hour)	12.00	12.50	D

LEISURE & RECREATION

	2024/25	2025/26	Statutory / Discretionary Charge (S/D)
Swimming			
Adult (Halton LC inc Steam/Sauna)	5.30	5.80	D
Under 8's	Free	1.00	D
Adult (BRC)	4.90	5.30	D
Junior	3.00	3.20	D
Halton Leisure Card (HLC)	3.40	3.70	D
Family Swim (2 x adults & 2 x juniors)	12.00	13.00	D
Splash and Play	5.30	5.80	D
Aquababes	6.00	6.50	D
Private lesson 121	20.00	22.00	D
Private lesson 221	25.00	27.50	D
Child Swim Lesson - 30 min membership	26.50	28.50	D
Child Swim Lesson - 60 min membership	32.50	37.00	D
Adult Swimming Lessons (12)	79.50	86.00	D
Sport Works membership	34.30	37.00	D
Crash Course - 30 min (5 day)	29.70	32.00	D
Certificate and badge	2.50	2.75	D
School Swimming Lesson (45 min lesson)	33.00	45.00	D
Runcorn Cycle Club Swim	3.40	3.70	D
Memberships			
Single Membership Gold- Annual Upfront payment £374	29.00	34.00	D
Off Peak Membership Silver - Annual Upfront Payment £264	15.99	24.00	D
HLC Membership	20.50	21.00	D
Gym only membership (BRC)	18.30	20.00	D
Teen Membership (11 - 17 years)	18.00	20.00	D
Family Membership - x1 Adult x3 Children (8-17) criteria (registered at same household) - new for 2025/26	0.00	55.00	D
Family Membership - x1 Adult x3 Children (8-17) criteria (registered at same household) HLC Rate -new for 2025/26	0.00	34.00	D
Family Membership - x2 Adult x2 Children (8-17) criteria (registered at same household) - new for 2025/26	0.00	70.00	D
Family Membership - x2 Adult x2 Children (8-17) criteria (registered at same household) HLC Rate -new for 2025/26	0.00	44.00	D
Activities			
Bowls – room hire – Remove the entry fee and provide a hall hire price with a 25% club discount	58.00	45.00	D
Men's 50+ Badminton	4.80	9.30	D
Badminton Club Hire (Per court, 55 mins)	8.50	9.30	D
Badminton Club Hire Off Peak New 25/26 (Per court, 55 mins)	0.00	9.30	D
Badminton Court Hire (Per court, 55 mins) - Adults up to 4 Players	13.50	14.00	D
Badminton Court Hire (Per court, 55 mins) - Juniors up to 4 players - New 25/26	0.00	10.00	D
Badminton Court Hire (Per court, 55 mins) x2 Adult, x2 Junior - New 25/26	0.00	12.00	D
Netball Leagues - Switch from full day rate to hourly rate 25/26	326.00	55.00	D
Back to Netball - Switch from per person to per court rate 25/26	4.00	30.00	D
Walking Netball - Court Rate	2.80	30.00	D
Walking Football - Court Rate	2.80	30.00	D
Squash Adult - Switch from per person to per court rate 25/26	4.75	10.50	D
Squash Junior - Switch from per person to per court rate 25/26	2.40	6.00	D
Squash x1 Adult x1 Junior new 25/26	0.00	8.25	D
Casual Gym/Aerobics	5.95	6.50	D
Table Tennis court hire (per court, 55 mins) (Adults up to 4 players only)	0.00	14.00	D
Badminton court hire (per court, 55 mins) (Junior up to 4 players only)	0.00	10.00	D
Badminton court hire (per court, 55 mins) (x2 Adult, x2 Junior only)	0.00	12.00	D
Table Tennis court hire – Off Peak (9am-4pm Mon-Fri)	0.00	9.30	D
Half Hall Booking Halton LC (55 mins)	0.00	30.00	D
Half Hall Booking Halton LC (55 mins) (off peak)	NEW	22.50	D
Full Hall Booking Halton LC (55mins)	0.00	60.00	D
FullHall Booking Halton LC (55 mins) (off peak)	NEW	45.00	D
Half Hall Booking Halton LC Junior sports activities (55 mins)	0.00	25.00	D

LEISURE & RECREATION....continued

Activities...continued	2024/25	2025/26	Statutory / Discretionary Charge (S/D)
Full Hall Booking Halton LC Junior sports activities (55 mins)	0.00	55.00	D
Swimming Pool (Club)- £15 per lane/per hour	0.00	15.00	D
Swimming Pool (Private)- £20 per lane/per hour	0.00	20.00	D
Exercise Studio	0.00	30.00	D
Community Rooms 1, 2 & 3 (per hour)	0.00	20.00	D
Full Hall Booking Adult BRC	70.00	75.00	D
Half Hall Booking Adult BRC	35.00	40.00	D
Half Hall Booking Junior BRC	25.00	30.00	D
Full Hall Booking Junior BRC	50.00	65.00	D
Gymnasium Adult BRC	28.00	30.00	D
Gymnasium Junior BRC	20.00	22.00	D
Astro Casual Adult/Junior (Quarter)	30.00	32.00	D
Astro Casual Adult/ Junior (Half)	45.00	48.00	D
Astro Casual Adult/Junior (Full)	85.00	90.70	D
Astro Partner Club (Quarter)	24.00	25.60	D
Astro Partner Club (Half)	35.00	38.40	D
Astro Partner Club (Full)	70.00	72.56	D
Astro Commercial (Quarter)	40.00	42.68	D
Astro Commercial (Half)	60.00	64.00	D
Astro Commercial (Full)	120.00	128.00	D
Parties (BRC) - Multi - Full Hall	150.00	180.00	D
Parties (BRC) Half Hall	125.00	150.00	D
Parties (KLC) - Multi - Full Hall	150.00	300.00	D
Parties (KLC) Half Hall	125.00	280.00	D
Soft Play Mon – Fri (Gold member children- half price entry Max 4 Children)	0.00	6.00	D
Soft Play Sat/Sun	0.00	7.50	D
Soft Play – registered childminders/foster carers ID required – max 4 children (term time only) Mon – Fri between 9am-3pm only.	0.00	2.60	D
Soft Play – Foster carers ID required – max 4 children weekends	0.00	3.90	D
Soft Play – tea time 3:30pm – 5:00pm Mon – Fri term time only (food inc)	0.00	7.80	D
Soft Play – exclusive use (up to 30 children) – food included 5pm – 6:45pm midweek and 1:30pm – 3:15pm Sat/Sun -	0.00	360.00	D
Soft Play – part non-exclusive (up to 15 children) – food included - Weekday Rate	0.00	150.00	D
Soft Play – part non-exclusive (up to 15 children) – food included - Weekend Rate	0.00	180.00	D
Halton Leisure Card	4.00	5.00	D

WASTE & ENVIRONMENTAL IMPROVEMENT SERVICES

	2024/25	2025/26	Statutory / Discretionary Charge (S/D)
Waste Management			
Charge for a new or replacement wheeled bin	34.50	35.50	D
Charge for the collection of bulky household items (Up to 3 items)	29.75	31.00	D
Charges for the collection of an additional bulky item (To a maximum of 3 additional items)	7.75	8.00	D
Charge for collection of Electrical items, fridges and freezers (per item - max 2 per visit)	NEW	17.00	D
Charge for collection of POPS items (waste that contains a persistent organic pollutant) - per item	NEW	17.00	D
Charge for collection of garden waste (per bin)	43.00	50.00	D
**Charge for collection of an abandoned shopping trolley	65.75	68.00	D
**Charge for storage of an abandoned shopping trolley (per day)	6.75	7.00	D
**Charge for the return of an abandoned shopping trolley to the owner	66.00	68.00	D
**Charge for the disposal of an abandoned shopping trolley	66.00	68.00	D

STADIUM and CATERING

	2024/25	2025/26	Statutory / Discretionary Charge (S/D)
Room Hire			
Bridge Full Day Room & AV Package	500.00	500.00	D
Bridge Half Day & AV Package	NEW	250.00	D
Karalius Full Day & AV Package	350.00	350.00	D
Karalius Half Day	NEW	175.00	D
Single Box	95.00	95.00	D
Double Box Full Day	150.00	150.00	D
Double Box Half Day	NEW	75.00	D
Triple Box Full Day	200.00	200.00	D
Triple Box Half Day	NEW	100.00	D
Pitch Hire			
*1/4 Hire - Off Peak	55.00	55.00	D
*1/2 Hire - Off Peak	110.00	110.00	D
*Full Pitch Hire - Off Peak	220.00	220.00	D
**1/4 Hire - Peak	70.00	70.00	D
**1/2 Hire - Peak	140.00	140.00	D
**Full Pitch Hire - Peak	265.00	265.00	D
Full Pitch Hire with Spectators	POA	POA	D
Sports Hall Hire			
Full Dry Sports Hall Hire - Adult Activity (Per Hour)	NEW	59.50	D
2/3 Dry Sports Hall Hire - Adult Activity (Per Hour)	NEW	41.50	D
1/3 Dry Sports Hall Hire - Adult Activity (Per Hour)	NEW	21.00	D
Full Dry Sports Hall Hire -Weekend (8 hours)	NEW	835.00	D
Full Dry Marquee Hire (Room Only Per Event)	NEW	800.00	D
Full Hall Hire & Stage, PA & Sound Tech - Music Event	NEW	POA	D
Sports Hall Hire			
SW Concourse (Per Hour)	NEW	22.50	D
Miscellaneous			
Flipchart & Pens	NEW	15.00	D
Microphone (additional to AV package)	NEW	25.00	D
Laptop	NEW	50.00	D
Light Up Dance Floor	NEW	250.00	D
TV screen (Portable)	NEW	50.00	D
Uplighters (per unit)	NEW	10.00	D
Red Carpet and Scoreboard message	NEW	25.00	D
Hospitality			
Waitress Service	NEW	POA	D
VIP Area/Additional Bar	NEW	125.00	D
Late Bar	NEW	POA	D
Corkage per Bottle (Wine)	NEW	10.00	D
Corkage per Bottle (Beer)	NEW	4.00	D
Advertising - Outdoor Screen			
Weekly	NEW	20.00	D
Monthly	NEW	65.00	D
Quarterly	NEW	180.00	D
BiAnnual	NEW	340.00	D
Annual	NEW	650.00	D

	2024/25	2025/26	Statutory / Discretionary Charge (S/D)
PROPERTY SERVICES			
Industrial Estate Service Charges	Based on actual costs for the preceding year with uplift for inflation	Based on actual costs for the preceding year with uplift for inflation	D
ADULT LEARNING CLASSES – Note – Charges do not cover full cost of course, external grant covers the full remaining cost			
Maths	Nil	nil	D
English	Nil	nil	D
HEP Employability Skills	Nil	nil	D
Employability Skills	Nil	nil	D
10 Week Courses	64.80	60.00	D
22 Week Courses + £30 registration fee	129.60	120.00	D
33 Week Courses + £30 registration fee	226.80	180.00	D
Wellbeing Courses	nil	nil	D
Any course that does have a fee attached may be subject to fee remission (either 50% or 100%) dependant on which benefits the learner may be claiming			
Runcorn Town Hall Room Hire Charges per hour			
Committee Room 1 - 18 people	14.00	15.00	D
Committee Room 2 - 12 people	13.00	14.00	D
Civic Suite - 30 people or 50-60 theatre style	30.00	32.00	D
Chamber 80-90 people	46.00	49.00	D
Kingsway Learning Centre Room Hire Charges per hour (10% discount for 6 meetings or more)			
Room 10A - 15 people	12.00	13.00	D
Room 11 - 15 people	12.00	13.00	D
Room 15 - 15 people	12.00	13.00	D
Room 13 - 30 people	21.00	22.00	D

THE BRINDLEY

	2025/26	2026/27	Statutory / Discretionary Charge (S/D)
The Theatre			
Commercial Hirers (1 performance or up to 8 hours):			
Monday to Thursday	1,400.00	1,441.66	D
Friday to Sunday	1,583.33	1,633.33	D
Community Hirers (1 performance or up to 8 hours):			
Monday to Thursday	840.00	865.00	D
Friday and Saturday	950.00	980.00	D
Rehearsal Performance per 4 Hours (Monday to Thursday)	408.33	420.83	D
The Studio			
Per 8 hour performance with technical support:			
Monday to Thursday	387.50	400.00	D
Friday, Saturday and Sunday	450.00	466.66	D
Per 4 hour rehearsal with technical support:			
Monday to Thursday	233.33	241.66	D
Friday, Saturday and Sunday	279.17	287.50	D
Per 4 hours dressing room facility:			
Monday to Sunday	191.67	200.00	D
Per 8 hours dressing room facility:			
Monday to Sunday	287.50	295.83	D
Per 12 hour dressing room facility:			
Monday to Sunday	383.33	395.83	D
Workshops Per 1 hour (studio):			
Monday to Thursday (10am – 5pm) per hour	41.67	45.83	D
Saturday to Sunday	POA	POA	D
Technical Support	POA	POA	D
Workshops Per 4 hours (studio):			
Monday to Thursday (10am – 5pm)	250.00	258.33	D
Saturday to Sunday	POA	POA	D
Technical Support	POA	POA	
Education Room Hire			
Hourly Rate	25.00	30.00	D
Technical Support	POA	POA	D

THE BRINDLEY....continued

	2025/26	2026/27	Statutory / Discretionary Charge (S/D)
Additional Charges			
Inclusion within the Brindley season Brochure	208.33	220.83	D
Brindley Website Facebook Advert	POA	POA	D
Brindley to manage ticket sales (per ticket)	0.46	0.46	D
Programme/Merchandise sales by Brindley staff	104.17	125.00	D
Merchandise Sales for Hirer by a Third Party (Per Show)	41.67	83.33	D
Additional technicians (per hour)	19.58	20.41	D
Pre rig (sound, lighting or stage) (Monday to Friday)	POA	POA	D
Pre rig (sound, lighting or stage) (Saturday, Sunday or Bank Holidays)	POA	POA	D
Use of the orchestra pit	33.33	33.33	D
Use of the Orchestra Pit (3 days +) Inclusive when hiring Brindley Theatre	Nil	Nil	D
Music Stands and Lights –			
Smoke Machine (day)	25.00	29.16	D
Smoke Machine (3 days +)	75.00	87.50	D
Haze Machine (day)	25.00	29.16	D
Haze Machine (3 days +)	75.00	87.50	D
Radio Mics (each)	31.67	31.67	D
Radio Mics (3 days +) (per mic)	95.00	95.00	D
Music Stand and Light (day)	4.17	4.17	D
Music Stand and Light (3 days +)	12.50	12.50	D
Theatre Projector (day)	141.67	150.00	D
Theatre Projector (3 days +)	425.00	450.00	D
Studio Projector and Screen (day)	79.17	83.33	D
Studio Projector and Screen (3 days +)	237.50	250.00	D
Desktop Projector Education Room (day) - New 2023/24	33.33	33.33	D
Desktop Projector Education Room (3days +) - New 2023/24	100.00	100.00	D
TV Monitor 65' and Stand (day)	66.67	66.67	D
TV Monitor 65' and Stand (3 days +)	200.00	200.00	D
Harlequin Dance Floor (day)	91.67	108.33	D
Harlequin Dance Floor (3 days +)	275.00	325.00	D
Star Cloth (day)	95.83	100.00	D
Star Cloth (3 days +)	287.50	300.00	D
Gauze (day)	50.00	50.00	D
Gauze (3 days +)	150.00	150.00	D
Pyrotechnics (day)	POA	POA	D
Pyrotechnics (week)	POA	POA	D
Steinway Grand Piano – (Theatre only) (day)	150.00	150.00	D
Steinway Grand Piano – (Theatre only) (3 days +)	450.00	450.00	D
Steinway Grand Piano tune (Theatre only) (weekday)	POA	POA	D
Steinway Grand Piano tune (Theatre only) (weekend)	POA	POA	D
Post show bar	133.33	166.66	D
Corkage Per Bottle (Wine)	8.33	10.00	D
Café Facility Per Hour (outside of normal opening hours) OR Café Space Hire	54.17	83.33	D
Movers Package (12) (Beam/Wash) (Day)	166.67	166.67	D
Movers Package (12) (Beam/Wash) (3 Days+)	500.00	500.00	D

REGISTRARS SERVICE**

	2025/26	2026/27	Statutory / Discretionary Charge (S/D)
Boston Suite and Lounge			
Monday to Thursday	370.00	390.00	D
Friday	430.00	450.00	D
Saturday	480.00	500.00	D
Sunday (11am to 1pm)	530.00	550.00	D
Bank Holiday	630.00	650.00	D
Civic Suite, Runcorn Town Hall			
Monday to Thursday	480.00	500.00	D
Friday	480.00	500.00	D
Saturday	530.00	590.00	D
Sunday (11am to 1pm)	580.00	640.00	D
Bank Holiday	680.00	740.00	D
Leiria or Members Room, Runcorn Town Hall			
Monday to Thursday	430.00	450.00	D
Friday	430.00	450.00	D
Saturday	480.00	540.00	D
Sunday (11am to 1pm)	530.00	590.00	D
Bank Holiday	630.00	690.00	D
Council Chamber Runcorn Town Hall and Approved Premises			
Monday to Thursday	590.00	610.00	D
Friday	590.00	610.00	D
Saturday	650.00	710.00	D
Sunday	750.00	810.00	D
Bank Holiday	850.00	910.00	D
Note** - All charges are listed as discretionary but do include a statutory element applied by the General Registry Office			